Key Program/Licensure Assessment #5: Instructional Improvement Plan
Principal Licensure: EDUC 851
Overview
Other School Professional Preparation Program
Educator Preparation Unit
Muskingum University

1. Description of the Assessment and Its Use in the Program

Key Licensure Assessment # 5: Instructional Improvement Plan is designed to assess a candidate’s skills in supporting student learning and development through the collection and analysis of student achievement data and the development of plans for improving student instruction. More specifically, the assessment calls for the candidate to use data to ensure that curriculum and instruction are at their optimal levels.

Key Licensure Assessment #5 is carried out in EDUC 851: Decision Making and is then assessed by the course instructor.

To be admitted into the Internship at Gateway #2, a candidate must complete Key Licensure Assessments #3, #5, #6A, and #6B (Supervision and Change Intervention Plan, Instructional Improvement Plan, Financial Appropriations Plan, and Community Relations Project) with at least 80% of the elements of the ELCC standard elements across the four assessments rated at meets element and no element rated unacceptable.

2. Description of How the Assessment Specifically Aligns with the Educational Leadership Constituent Council (ELCC) Standards (2011)

The following elements of the ELCC standards are evaluated through this key licensure assessment.

<table>
<thead>
<tr>
<th>ELCC Standard Element Number</th>
<th>Standard Element Statement</th>
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<tbody>
<tr>
<td>1.2</td>
<td>candidates understand and can collect and use data to identify school/district goals, assess organizational effectiveness, and implement plans to achieve school /district goals</td>
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<tr>
<td>2.2</td>
<td>candidates understand and can create and evaluate a comprehensive, rigorous, and coherent curricular and instructional school / district program</td>
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<tr>
<td>2.4</td>
<td>candidates understand and can promote the most effective and appropriate technologies to support teaching and learning</td>
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<tr>
<td>5.1</td>
<td>candidates understand and can act with integrity and fairness to ensure a school system of accountability for every student’s academic and social success</td>
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3. **The Assessment Instrument**

   **Guidelines for Instructional Improvement Plan**

   *As you complete the following, refer to the scoring guide for Key Licensure Assessment #5 to ensure that you include all expectations for this assessment.*

   **Purpose of the Assignment:** to assess your skills in supporting student learning and development through the collection and analysis of student achievement data and the development of plans for improving student instruction.

   **Materials provided to you by the course instructor for the assessment:**

   (1) authentic student achievement data set of a local school district

   (2) report and analysis of the same data set prepared by an outside consultant to the district

   **Directions:**

   (1) Examine the authentic student achievement data set of the local school district.

   (2) Analyze the district data set, considering and interpreting implications.

   (3) Read, review, and consider the report and analysis of that same data set prepared by the outside consultant to the district.

   (4) Select six recommendations of the outside consultant for the district to improve student achievement results.

   (5) Use those recommendations as the basis for the development of a sound *Instructional Improvement Plan* for the school district which reflects evidence of your skills in:

      - understanding and using student achievement data to identify school/district goals, assess school effectiveness, and create plans to achieve school/district goals (ELCC Standard Element 1.2)

      - creating a comprehensive, rigorous, and coherent curricular and instructional school/district program based on student achievement data (ELCC Standard Element 2.2)

      - evaluate the intended effectiveness of the program created (ELCC Standard Element 2.2)

      - understanding and promoting the most effective and appropriate technologies to support teaching and learning (ELCC Standard Element 2.4)
• understanding and acting with integrity and fairness to ensure a school system of accountability for every student’s academic and social success (ELCC Standard Element 5.1)

(6) Make sure to follow the specific expectations for the Instructional Improvement Plan as articulated in the Key Licensure Assessment #5 Scoring Guide provided by the course instructor.

(7) An electronic version of the Instructional Improvement Plan is to be emailed to the course instructor prior to the final class meeting of the course AND a hard copy of the document is to be submitted to the course instructor at the time of the final class meeting.