

MUSKINGUM

U N I V E R S I T Y

Chairs' Retreat

Monday, August 21, 2017

Library 243
Thomson Classroom

Agenda

8:30 – 9:00 AM	Gathering Time
9:00 – 9:15 AM	Welcome and Introduction to the Day
9:15 – 10:30 AM	Department Highlights and Ideas
10:30 – 10:45 AM	Break
10:45 – 11:30 AM	Strategic Planning Report
11:30 – 12:00 PM	Calendars Distribution
12:00- 12:45 PM	Lunch
12:45 – 1:30 PM	Dan Wilson and Susan Waryck
1:30 PM	Other Issues: Annual Reports; Web Site Changes; Majors Fair before Open House(?); Tavel Reimbursement Documentation; Muskie Preview