

# MUSKINGUM

U N I V E R S I T Y

## PETITION TO WAIVE SENIOR RESIDENCY REQUIREMENT

Name: \_\_\_\_\_ Student ID number: \_\_\_\_\_

The last 31 semester hours toward graduation must be earned as a degree seeking student at Muskingum University or in an approved off-campus study.

Before a **Senior Residency Waiver** will be considered the following requirements should be met:

- The course(s) is/are necessary for meeting graduation requirements in the next semester graduation.
- The course(s) is/are is not being offered at Muskingum University
- The core and the majority of the major have been completed at Muskingum University.
- The student must have at least a 2.0 GPA in the major as well as cumulative.

Students wishing to transfer in work should note that:

- Transfer work does not count in one's GPA and cannot replace a grade received at Muskingum University.
- Courses taken at institutions on quarter terms, 1 quarter hour is only worth 2/3 of a semester hour.
- Muskingum will only accept course work in which a passing grade is earned.
- Students may not transfer course work to meet major requirements unless approved by department (see department for minimum grade requirements for major).
- Students may not transfer course work to meet Gen Ed requirements unless approved in advance.
- Muskingum will not transfer course work that repeats course work already earned.
- Muskingum will reduce quarter hours by 1/3 (i.e. 3 quarter hours transfer as 2 semester hours).
- Muskingum will not transfer course work that is remedial/technical in nature.

Institution where course(s) is/are to be taken: \_\_\_\_\_

Number of hours to be taken: \_\_\_\_\_  Semester or  Quarter (check one)

Please list the course numbers and titles of the courses you intend to take off-campus:

Semester	Course	Title	Credits	Graduation Requirement Met by Course
	-			
	-			
	-			
	-			
	-			
	-			

NOTE: A **Graduation Audit** and an approved **Transfer Credit Petition** must be attached to this form. Please explain why these courses cannot be completed at Muskingum University:

---



---



---

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approve       Deny

Provost Office Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approve       Deny

cc:     Registrar  
        Advisor

NOTE: This form does not serve to approve transfer of the specific coursework needed to meet graduation requirements.